Funded by
the European Union

This project is funded by the European Union

WORK AGENDA
6 November 2026

Project Identification:	*Energy@schools* Agreement n°2024-2-PL01-KA210-VET-000290095
Type of meeting:	Fifth Transnational Project Meeting
Meeting place:	Regional Directorate of Primary and Secondary Education of Western Macedonia (RDPSEWM) Makrigianni 05, 50132 Kozani, Greece
Attendants:	Perfect Project (PP) Klaipedos Ernesto Galvanausko Profesinio Mokymo Centras (KEGPMC) Regional Directorate of Primary and Secondary Education of Western Macedonia (RDPSEWM)

Time Schedule	Agenda topics	Participants
9:30 – 9:50	Welcome to all the partners.	Lead: PP, KEGPMC, RDPSEWM
9:50 -11:00	Result 02 - Implementation of the training course by combining training with the theoretical part and practical training. - Presentation on the implementation of knowledge gained from the course during school lessons.	Lead: PP Support: All
11:00 – 12:30	Result O3 - Preparation of a school energy management plan containing solutions for increasing energy efficiency in construction. -Presentation and discussion of the individual components of the energy management plan.	Lead: RDPSEWM Support: All
12:30 – 13:30	*Energy@schools* project administrative issues: - timeline and financial issues – accounting note, - management activites, reports; scan by mail, - transnational project meetings, - collect the original documents: - management reports, accounting notes, - partnership agreements - cooperation between partners.	Lead: PP Support: All

	Dissemination during the project – activities at schools, link, www, social media.	
13:30 -14:00	Lunch	
14:00 – 15:30	A visit to the schools in Kozani who use renewable energy sources. Meeting with teachers are participating in the project. A discussion regarding the solutions implemented during the sessions and the use of an Energy Management Plan.	Lead: RDPSEWM Support: All
15:30 – 16:30	Conclusion of the meeting – next steps of the project, preparing „to do“ list, dates of the meetings 2026.	Lead: RDPSEWM Support: All
	Discussion with group tutor	