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WORK AGENDA 9 December 2025		
Project Identification:	<i>Energy@schools</i> Agreement n°2024-2-PL01-KA210-VET-000290095	
Type of meeting:	Third Transnational Project Meeting	
Meeting place:	Klaipėdos Ernesto Galvanausko Profesinio Mokymo Centras Taikos pr. 67, 94112 Klaipėda, Lithuania	
Attendants:	Perfect Project (PP) Klaipėdos Ernesto Galvanausko Profesinio Mokymo Centras (KEGPMC) Regional Directorate of Primary and Secondary Education of Western Macedonia (RDPSEWM)	
Time Schedule	Agenda topics	Participants
9:00 – 09:30	Welcome	Lead: PP, KEGPMC, RDPSEWM
09:30 -10:00	Result 01 – Presentation of the Diagnosis: 1. Creation of a report: the report is a collection of the three analyses (PL,GR,LT) containing research, diagnosis and comparative analysis in the field of energy efficiency in sustainable construction resulting from climate change. Presentation of the final report by KEGPMC.	Lead: KEGPMC Support: All
10:00 – 11:00	Result 02 - Implementation of the training course by combining training with the theoretical part and practical training. Presentation of the proposed practical training in Białystok.	Lead: PP Support: All
11:00 – 11:45	Tour around the school, energy efficiency and low emission technologies in school and dormitory buildings	Lead: GPMC Support: All
11:45 -12:45	<i>Energy@schools</i> project administrative issues: - timeline and financial issues – accounting note, - management activities, reports; scan by mail, - transnational project meetings, - collect the original documents:	Lead: PP Support: All

Project Office: Perfect Project Sp. z o.o.

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	<ul style="list-style-type: none">- management reports, accounting notes,- recruitment participants documents,- partnership agreements - cooperation between partners.	
12:45 -14:00	Lunch at Restaurant Meridianas	All
14:00 -14:30	Dissemination during the project – activities at schools, link, www, social media.	Lead: PP Support: All
14:30 -15:30	Meeting with teachers from KEGPMC to discuss about practical training in Bialystok.	Lead: PP Support: All
15:30 -16:00	Conclusion of the Meeting – Final Comments	Lead: PP Support: All