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<b>WORK AGENDA</b>		
<b>8 April 2025</b>		
<b>Project Identification:</b>	<i>Energy@schools</i> Agreement n°2024-2-PL01-KA210-VET-000290095	
<b>Type of meeting:</b>	First Transnational Project Meeting	
<b>Meeting place:</b>	Hotel Bosir in Bialystok address: ul. Wołodyjowskiego 5, 15-272 Bialystok Place: Conference Room No.2	
<b>Attendants:</b>	Perfect Project (PP) Klaipėdos Ernesto Galvanausko Profesinio Mokymo Centras (KEGPMC) Regional Directorate of Primary and Secondary Education of Western Macedonia (RDPSEWM)	
<b>Time Schedule</b>	<b>Agenda topics</b>	<b>Participants</b>
9:30 – 10:00	Welcome to all the partners.	Lead: PP, KEGPMC, RDPSEWM
10:00 -10:30	Project Partners presentation. <i>Energy@schools</i> project introduction: - purpose and character of the project, - role of each project partners. Participants in the projects – teachers, entrepreneurs - Presentation	Lead: PP Support: All
10:30 – 11:30	Result O1 – Presentation the Diagnosis: 1.Creation of a report the report which is a collection of three analyzes (PL,GR,LT) containing research, diagnosis and comparative analysis in the field of energy efficiency in sustainable construction resulting from climate change.	Lead: PP Support: All
11:30 – 12:30	<i>Energy@schools</i> project administrative issues: - timeline and financial issues – accounting note, - management activities, reports; scan by mail, - transnational project meetings, - collect the original documents: - management reports, accounting notes, - recruitment participants documents, - partnership agreements	Lead: PP Support: All

Project Office: Perfect Project Sp. z o.o.

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	- cooperation between partners.	
12:30 -13:00	Dissemination during the project – activities at schools, link, www, social media.	Lead: PP Support: All
13:00 -14:00	Visit to the Białystok University of Technology - presentation of the initial training program for teachers in the field of using renewable energy sources.	Lead: PP Support: All
14:00 – 15:30	Lunch A visit to the catering school in Białystok who use renewable energy sources. Meeting with teachers are participating in the project.	Lead: PP Support: All
15:30 – 16:30	Conclusion of the meeting – next steps of the project, preparing „to do“ list, dates of the meetings 2025.	Lead: PP Support: All
	<i>Discussion with group tutor</i>	